

PRACTICE PATIENT PARTICIPATION GROUP (PPPG)
MINUTES OF MEETING

Monday 9th December 2013 6.30 pm

<u>Present:</u>	Dr Q I Chuka	<u>Apologies:</u>	Gillian
	Sylvia		David
	Lynda		John
	Janice		Andrea
	Adrienne		Ann
	Debbie		Val
	Stephen		Jo
	Wendy		Sandra
	Arthur		Trevor
	Hazel		Les
			Susan
			Paula

Adrienne chaired the meeting and thanked everyone for attending albeit very few patients were present. At this point it was mentioned that one of our members had recently passed away. RIP.

MATTERS ARISING FROM PREVIOUS MEETING

As mentioned at the previous meeting Lifetime for the Over 50's is up and running. Looks really interesting, take a look.

www.lifetimegateway.org.uk

An Autumn/Winter newsletter is now in circulation (also on website). Wendy and Adrienne have agreed to prepare the Spring/Summer edition and will liaise with each other on this. Lynda and/or Debbie to help if needed. **Action: Wendy/Adrienne**

No further news on other practice PPG groups holding a joint meeting as yet but this looks like it will go ahead within the CCG PPG (see below).

The CCG PPG held a meeting on 23rd October 2013 which was very well attended and the next scheduled meeting is on 22nd January 2014. Arthur and Anne both attended this meeting and found it useful. Arthur is hoping to attend this next meeting. www.warringtonccg.nhs.uk

MATTERS ARISING FROM THIS MEETING

It was intended to discuss 'terms of reference', a confidentiality agreement and the selecting of committee members for the next 12 months. As these need quite lengthy discussions and there was poor attendance at the meeting it was decided to hold an additional meeting at the end of January/early February to discuss these three items only. A date to be set shortly. Debbie will email 'terms of reference' and confidentiality agreement samples out to give everyone an opportunity to peruse these before the meeting. Lynda will send letter/email to recent non-attenders regarding their continued participation. It was discussed that perhaps our group had become a little stale but it was agreed that with new/established committee members this can be moved forward with new ideas etc. **Action: Debbie/Lynda**

Enquiries were made into how to obtain a shingles vaccine. This is being offered to people at the age of 70 years (d.o.b 02.09.42 to 01.09.43) and 79 years (d.o.b. 02.09.33 to 01.09.34) (these two ages only) which will be rolled out further in the coming years. Unfortunately at the moment there is a national manufacturing problem and there are none available. None are available to purchase from a pharmacy.

ANY OTHER BUSINESS

Dr Chuka informed us that 'Enhanced Data Sharing of Records' is currently in the early stages of implementation. This briefly means that, with patient consent, certain local health services will be able to access your medical records ie: Warrington Hospital, Health Services at Wolves, Midwife Team, District Nurse Team and other health professionals etc. This is aiming towards 'one patient one record' which will theoretically be nationwide. Watch this space.

Again it was mentioned about the Tannoy system being very muffled. Discussions ensued on alternate patient calling systems in the waiting room but following discussions with the partners it has been advised funds within the surgery are low and therefore this will have to be put on hold.

Action: Debbie

The idea of a triage system was raised. This has actually been tried previously by our Nurse and it did not prove successful. Debbie will raise this again with the partners.

Action: Debbie

The meeting closed at 7.50pm

DATE AND TIME OF NEXT MEETING

Monday 10th February 2014 - 6.15pm for 6.30pm Woolston Surgery. This is an additional meeting.

(It was agreed to keep the same venue, day and time for our meetings for the time being).

Any patients who are interested in joining the Patient Participation group, please liaise with Lynda Washington, the practice secretary.